



Anna Juch

Paralegal

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[Corporate Commercial](#)
[Private Company](#)
[Corporate Governance](#)

Anna is the Senior Coordinator, Paraprofessional Services working with the paralegals and law clerks nationally to support the Corporate Services Group, ensuring our clients receive **exceptional service**.

In her role, she coordinates career management, capacity management, performance management and talent development programs for our paraprofessionals.

Anna is responsible for implementing new technology, programs, policies and procedures to promote consistent law clerk and paralegal practices. Anna also analyzes the group's processes to **maximize efficiency** and **increase productivity**.

With significant experience as a paralegal in the Corporate Commercial field, Anna is able to assist in a variety of dealings within the group, including simple changes in directors and shareholders, incorporations and amalgamations, complex reorganizations and commercial transactions, professional corporations, due diligence and tax driven transactions.

Insights & Events

- "The New Canada Not-for-Profit Corporations Act for Junior Lawyers and Legal Support Staff," CLE BC course, March 2012
- "Partnerships & Societies for Support Staff and Junior Lawyers," CLE BC course, April 2011

- “Basic Corporate Procedures for Legal Support Staff and Junior Lawyers,” CLE BC course, June 2010
- Presenter and Co-Author, “2nd Corporate Transactions for Law Clerks Course,” Federated Press, 2010
- “Advanced Tax-Driven Corporate Transactions,” CLE BC course, April 2009
- “Corporate Procedures for Legal Support Staff,” CLE BC course, June 2008
- “Advanced Corporate Procedures for Legal Support Staff and Lawyers,” CLE BC course, June 2007
- Company Law Deskbook
- Presenter and Co-Author, “E-Filing in the Corporate Registry,” Pacific Legal Technology Conference, 2006
- Presenter and Co-Author, “E-Filing and Maintaining Corporate Records,” Pacific Legal Technology Conference, 2005
- Presenter and Co-Author, “3rd Corporate Transactions for Law Clerks Course,” Federated Press, 2011

Beyond Our Walls

Professional Involvement

- Course coordinator, lecturer and co-author of materials, or lecturer and co-author only for various courses/presentations given by The Continuing Legal Education Society of BC (1995-2017)
- Instructor, Corporate Records portion of the Legal Administrative Assistant Diploma part-time evening program run by Burnaby School District 41 (2009-2012)

Education

- Paralegal Diploma, Capilano University, 1994

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