Connie Volpentesta

Law Clerk

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Labour & Employment

Connie focuses on labour and employment.

Her responsibilities include:

- preparing files for examinations for discovery (including Discovery Plans and Affidavits of Documents)
- drafting lists of undertakings, advisements and refusals, liaising with discovery witnesses to answer undertakings and reviewing and organizing answers
- preparing files for mediation, pre-trial and trial
- preparing materials for motions (including Affidavits, Brief of Authorities and Costs Outlines)
- preparing materials for appeal hearings (including Appeal Books and Compendia)
- assisting lawyers at examinations for discovery, human rights hearings and trials
- conducting research, wrongful dismissal searches and Quicklaw searches
- liaising with clients, counsel, courts and administrative tribunals

Beyond our Walls

Professional Involvement

- Member, Institute of Law Clerks of Ontario

Education

- eDiscovery Fellowship Certificate, Institute of Law Clerks, 2012
- Business Communications Certificate, Ryerson University, 2006
- Human Resources Management Certificate, Ryerson University, 2002
- Law Clerk Diploma, Pathfinder Private College, 1987

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