

Get the best of both worlds with BLG Beyond Legal Talent

BLG Beyond Legal Talent is a flexible resourcing service offering independent legal professionals the opportunity to work on BLG mandates on a temporary or short-term basis.

We are currently seeking skilled freelance document review lawyers to join our team. If you have experience in document review and analysis for eDiscovery or due diligence projects and an entrepreneurial energy, we'd like to hear from you!

BLG Beyond Legal Talent freelance lawyers will enjoy the best of both worlds — freelance flexibility, combined with the support of Canada's largest law firm. Whether you have been blazing a freelance trail for years or are looking to redefine your legal career, BLG Beyond Legal Talent can provide you with desirable legal opportunities in the areas of eDiscovery and due diligence document review on a flexible basis.

Beyond flexibility

You choose when you work, accepting assignments that match your schedule, interests and experience. Find the balance between work and life that's best for you right now. You will also enjoy remote work flexibility within the province(s) of your call to bar.

[> Apply now](#)

Beyond quality

Working with BLG Beyond Legal Talent means access to quality assignments. You'll work with BLG's distinguished legal professionals and with industry-leading technology on mandates supporting our top-tier clients, keeping your skills sharp and building your connections.

[> Apply now](#)

Beyond knowledge

At BLG Beyond, we share the knowledge wealth. Learn from BLG's award-winning practices and enjoy access to unique knowledge and learning management systems, including CPD training — all designed to ensure you're set up for success and equipped to provide immediate value on all projects you support.

[> Apply now](#)

Does this sound like you?

We're looking for freelance lawyers with 2+ years' experience in eDiscovery and/or due diligence document review who are:

- Service-oriented
- Flexible
- Tech-savvy
- Practical
- Action-oriented

3 steps to career flexibility

Apply. We'll arrange a time to meet and, if we're a good fit for each other, we'll add you to our freelance team.

Accept an assignment. We'll make sure it matches your skills and experience. You'll make sure it fits your schedule and goals.

Complete the project with your BLG team, providing updates along the way. When you're ready, accept your next assignment.

Freelance Lawyer – Document Review

Learn more about the role

The opportunity

BLG Beyond is interested in working with skilled document review freelance lawyers. BLG Beyond Legal Talent ("BLT") is BLG Beyond's flexible legal resourcing service.

We are looking for readily available legal professionals with experience in document review and analysis for eDiscovery or due diligence projects. Freelance with BLG Beyond Legal Talent and get the best of both worlds: flexibility combined with the support of Canada's largest law firm. You will have the opportunity to enjoy remote work flexibility, with the ability to work from anywhere within the province(s) of your call to bar.

Who you are

- Service-oriented: You are client-centric and focused on achieving great results.
- Flexible and adaptable: You are able to jump into new projects quickly. Duration depends on the project.
- Practical and tech-savvy: You are confident with technology and have strong digital fluency.
- Reliable and organized: You are largely self-sufficient and have a keen understanding that keeping on top of administration is a critical part of your work as a freelancer.
- Action-oriented: You are able to quickly focus, take action and deliver outcomes.
- Strong and proactive communicator: You ensure that you only commit to what you are able to deliver and you proactively communicate regarding scope and capacity.

Experience & qualifications

- 2+ years' professional experience in a law firm or in-house legal team
- 2+ years' experience in eDiscovery and/or due diligence document review
- Proficiency with technology, including demonstrated experience using Relativity, Diligen or similar legal tech to electronically review documents in complex matters
- Excellent project management and organizational skills, with strong attention to detail
- Bachelor of Laws (LL.B.), Juris Doctor (J.D.) or equivalent law degree
- Membership in good standing with the Law Society in any of the following jurisdictions: Ontario, Quebec, Alberta and British Columbia. Must have the legal right to work in Canada
- A current practicing certificate and current errors and omissions insurance coverage from your relevant provincial law society
- Be willing and able to provide your services as an independent contractor through your own company
- Previous experience as a freelance lawyer working on project-based assignments is a plus
- High speed internet access and home office set up for seamless remote work capabilities

Key document review tasks:

- Electronically reviewing documents in complex litigation matters using Relativity
 - Assisting with quality control, preparation of privilege and redaction logs
 - Providing valuable insight into the discovery process in different areas of litigation
 - Reviewing and coding documents for responsiveness, relevancy, confidentiality and privilege
 - Reviewing key aspects of the litigation in order to make judgment calls on the relevancy of a document, given the issues at hand
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How it works

If you are interested in working as a Freelance Document Review lawyer, please follow this three-step process:

1. Apply. We'll arrange a time to meet and, if we're a good fit for each other, we'll add you to our freelance group. If you have an interest in this position, please [apply here](#)
 2. Accept an assignment. We'll make sure it matches your skills and experience. You'll make sure it fits your schedule and goals.
 3. Complete document review projects with your BLG team, providing updates and invoicing to get paid. When you're ready, accept your next assignment.
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We thank all applicants for their interest in this position, however, only applicants selected for an interview will be contacted.

Everyone at BLG and BLG Beyond is required to carry out the duties of their role while upholding the important principles of our respectful workplace policies, and treating everyone with respect, regardless of position. At BLG and BLG Beyond, valuing diversity and inclusion is key to a respectful workplace.

BLG is committed to fostering a diverse and inclusive workplace. We welcome and encourage applications from diverse candidates, including people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

*Please note that relatives of current BLG employees and partners are not eligible for consideration.