



## Brent Hayward

### Law Clerk

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[International Arbitration](#)  
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Brent provides **searching services** for clients, encompassing most areas of law. He has a deep understanding of federal and provincial search and **business corporation legislation**.

His duties include:

- handling audit inquiries and firm circulations
- performing annual maintenance on corporate minute books
- filing corporate documentation (including annual returns, articles, notices, business registrations, name searches and Personal Property Security Act registrations)
- setting up corporate GST/HST tax accounts
- ordering corporate certificates and other documents online
- conducting corporate insolvency searches
- researching inactive/archived corporate files
- certifying and authenticating documents

## Beyond Our Walls

### Professional Involvement

- Associate Member, Institute of Law Clerks of Ontario, 2007-present

## Education

- Law Clerk Diploma, Centennial College, 2001

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